

NHS Manchester Clinical Commissioning Group Governing Body

Agenda Item:	3	Date:	5 April 2017
Report Title:	Committee Terms of Reference		
Prepared by:	Nick Gomm, Director of Corporate Affairs		
Presented by:	Nick Gomm, Director of Corporate Affairs		
Summary of Report:			
Strategic Objective:	<ul style="list-style-type: none"> • To improve the health and wellbeing of people in Manchester • To strengthen the social determinants of health and promote healthy lifestyles • To ensure services are safe, equitable and of a high standard with less variation • To enable people and communities to be active partners in their health and wellbeing • To achieve a sustainable system 		
Board Assurance Framework Risk:	N/A		
Outcome of Impact Assessments completed (e.g. Quality IA or Equality IA):	N/A		
Outline public engagement – clinical, stakeholder and public/patient:	N/A		
Recommendation:	The NHS Manchester Clinical Commissioning Group Governing Body is asked to approve the terms of reference for the Audit Committee and Remuneration Committee.		

1.0 Introduction

In order to support NHS Manchester Clinical Commissioning Group a number of sub-committees are being established. The following report seeks Governing Body agreement for the Terms of Reference for the sub-committees, the Audit Committee and the Remuneration Committee.

2.0 Background

2.1 Section 6.5.3 of NHS Manchester CCG's Constitution describes the sub-committees of the clinical commissioning group. They are as follows:

- Audit Committee:

Accountable to the Governing Body, provides the Governing Body with an independent and objective view of the CCG's governance arrangements including the controls environment, financial systems, financial information and compliance with laws, regulations and directions governing the CCG. The Governing Body has approved and keeps under review the terms of reference for the audit committee, which includes information on the membership of the audit committee. The Audit Committee may include individuals who are not members of the Governing Body.

- Remuneration Committee:

Accountable to the Governing Body makes recommendations to the Governing Body on determinations about the remuneration, fees and other allowances for employees and for people who provide services to the CCG and on determinations about allowances under any pension scheme that the CCG may establish as an alternative to the NHS pension scheme. The Governing Body has approved and keeps under review the terms of reference for the remuneration committee, which includes information on the membership of the remuneration committee. The Remuneration Committee may only include individuals who are members of the Governing Body.

3.0 Terms of Reference

3.1 Appendices A and B contain the proposed Terms of Reference for the sub-committees of the Governing Body. These have been developed between the Lead Officer and the Chair of the sub-committee in question.

4.0 Recommendations

4.1 The Governing Body is asked to agree the Terms of Reference for the Audit Committee and the Remuneration Committee.